

Council Meeting Avoca City Council, September 12, 2024

Mayor Tom Bruck called the meeting to order at 5:30 PM with Drew Becker, Robert McCarthy, Diane Stamp and William Dea (Zoom) present. Motion by McCarthy, seconded by Stamp to approve the agenda. Motion carried 5-0.

Motion by Calhoon, seconded by Becker to close the open session to go into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss litigation at 5:31 PM. Motion carried 5-0.

Motion by Calhoon, seconded by McCarthy to re-open the open session at 5:45 PM. Motion carried 5-0.

Motion by Becker, seconded by McCarthy to approve the consent agenda consisting of the following:

- Approval of August 20, 2024 minutes
- Approval of Claims, Payroll, Financials and Bank Reconciliation
- Liquor License renewal: Dreams Unlimited, Inc and Dollar General #7290
- Liquor License amendment: Dollar General #7290 (CEO Change)
- Block Party Application: 100<sup>th</sup> Block of North Elm St – Avoca Main Street, Inc. and 663 S Cedar St – Mike Petersen
- Parade Permit: October 4, 2024 Homecoming Parade
- Existing Home Incentives: 1209 N Skyridge Dr – Jason and Sherri Lorey
- Partial Pay: TK concrete, Inc.: 2024 Elm St Improvements: Pymt #2
- Resolution 24-0912-01: RESOLUTION APPROVING A ONE-MONTH EXTENSION OF THE LEASE AGREEMENT WITH FAMILY CONNECTIONS, INC.
- Resolution 24-0912-02: A RESOLUTION ADOPTING THE SEATBELT AND RESTRAINT POLICY FOR CITY EMPLOYEES
- Resolution 24-0912-03: APPROVING SERVICE CONTRACT RENEWAL WITH TYONE INC
- Resolution 24-09-12-04: APPROVING A SERVICE AGREEMENT WITH SNYDER & ASSOCIATED, INC. TO DEVELOP A STREET REHABILITATION PLAN

On a roll call: AYES: 5, NAYS: 0.

Motion by McCarthy, seconded by Stamp to open the Public Hearing for the FY 2025 Budget Amendment #1 at 5:47 PM. Motion carried 5-0.

Mayor Bruck asked if there were any oral or written comments at City Hall, none.

Mayor Bruck asked if there is any public comment, none.

Motion by Calhoon, seconded by Becker to close the Public Hearing at 5:48 PM. Motion carried 5-0.

Motion by Calhoon, seconded by Stamp to approve RESOLUTION 24-0912-05: RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025. On a roll call: AYES: 5, NAYS: 0.

Mr. Trout presented a graph showing where our fund balances should be projected out to be with our Capital Improvement Plan. Motion by McCarthy, seconded by Becker to approve RESOLUTION

24-0912-06: RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR THE CITY OF AVOCA. On a roll call: AYES: 5, NAYS: 0.

The following employees gave their monthly reports: Jessica Tooley, EMS report and Sabrina Lewis, Library report.

City Administrator comments: Still in a level 2 Water Advisory, Utility Board approved updating their Utility Billing Policy and Culture Rec Board is working on their policies and procedures.

Council Comments:

Stamp: Avoca Foodland is helping with donations for the AVCC by asking if customers would like to round up their bill to the nearest dollar. Trash to Cash was successful.

Deb Calhoon: Concerned about the year end golf tournaments coming up with Golf course maintenance going on.

Motion by McCarthy, seconded by Becker to adjourn the meeting at 6:16 PM. Motion carried 5-0.

08-01-24 THRU 08-31-24	CLAIMS	AMOUNT
ACCO	CHEMICAL	\$1,228.40
ACCUJET LLC	LIFT STATIONS/CLEAN MAIN	\$1,619.60
AFLAC	VOL INS	\$98.64
AGRILAND FS INC	CHEMICALS/GAS	\$14,099.55
AHLERS & COONEY	LGL SVC	\$295.00
AMES GOLF & COUNTRY CLUB	SHARPEN REELS	\$1,100.00
AQUATIC RESOURCE	CHEMICALS	\$1,086.87
ATLANTIC COCA-COLA BOTTLE	POP	\$197.16
ATLANTIC PEST	TERMITE TREATMENT/GOLF TREE	\$110.00
AV BUILDING	MISC ITEMS	\$122.95
AV FOOD LAND	MISC ITEMS	\$113.22
AV MUNICIPAL UTILITIES	WATER BILL	\$180.38
AV SEED & CHEMICAL	WEED SPRAY	\$259.66
BADGER METER, INC.	MONTHLY HOSTING	\$62.07
BAKER & TAYLOR	MATERIALS	\$119.41
BEAR CREEK ARCHEOLOGY	ARCHEOLOGY SVC	\$9,524.95
BEELNER'S SERV	RPR IRRIGATION LINES	\$11,463.00
BOMGAARS	SHOP SUPPLY	\$60.73
BOUND TREE MED	EMS SUPPLIES	\$1,824.96
CB - WATER WORK	WATER TEST	\$25.00
COMPUTER SYSTEMS, INC.	MONITORING/SERVER/365	\$2,464.50
CYCLES PLUS	RPR CARTS	\$437.37
D & K PRODUCTS	CHEMICAL	\$1,909.44
DELTA DENTAL	DENTAL PAYABLE	\$207.76
DEMCO	SUPPLIES	\$116.71
DOLLAR GENERAL	TOTE	\$10.50
EDS LAWN EQUIPMENT	MOWER	\$9,775.00
FARNER-BOCKEN	FOOD FOR RESALE	\$592.49

GRIFFEN PLUMB	TOILET/OUTLET/LIFT STATION	\$1,137.50
GUARDIAN	LIFE/AD&D/STD/LTD	\$761.26
HANSON ATTYS	LGL SVCS	\$1,574.00
HARLAN HARDWARE	FREEZER	\$849.00
HOEPNER TERESA	CLEANING SUPPLIES	\$41.65
HOLTZ SERVICE	TRIMMER STRING/RPR	\$141.53
I M W C A	WORKMAN'S COMP	\$6,720.00
I P E R S	IPERS	\$6,986.09
I R S	FED/FICA TAX	\$13,756.26
IA D N R	24-25 NPDES ANNUAL FEE	\$210.00
IA GOLF ASSOC	YRLY MEMBERSHIP	\$150.00
IA ONE CALL	JUNE 24 ONE CALLS	\$52.30
IA TREASURER	JULY EXCISE TAX/SALES TAX	\$5,947.62
JENNIE ED	EMS SUPPLIES	\$82.36
JOURNAL-HERALD	PUBLICATIONS	\$727.09
KELTEK	FUEL	\$15.00
KID'S REFERENCE	MATERIALS	\$36.95
KIESEL GALE	MONTHLY REPORTING SVC	\$1,000.00
LYNCH DALLAS, PC	LGL SVC	\$1,575.00
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$782.76
MARTIN & SONS	PATCH REPAIR	\$1,106.33
MCCARTHY TRENCH	REPLACE CURB STOP	\$665.68
MIDAMER ENERGY	UTILITY BILL	\$7,388.56
MIDSTATES BANK	SAFETY DEPOSIT BOX	\$25.00
MIDWEST FIRE SERVICE	REPLACE HOOD FAN	\$4,275.00
MIDWEST LABS	TESTING	\$155.02
MIDWEST TITLE	EXISTING HOME INCENTIVE	\$5,000.00
MIDWEST TITLE-CLARINDA	EXISITN HOME INCENTIVE	\$5,000.00
MIDWEST TURF	MWR PARTS	\$80.23
MUXFELDT ASSOCIATES, CPA	AUDIT SVC FY 23	\$13,006.71
NAPPA	BATTERIES	\$146.28
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$290.00
OVERDRIVE, INC	YRLY BRIDGES FEE	\$703.92
R & S WASTE	TRASH/COLLECTION	\$13,161.10
RATZLAFF LAWN CARE LLC	JULY MOW/TRIM	\$5,820.00
REGIONAL WATER	JULY USUAGE	\$29,490.72
RK'S TREE SERVICE LLC	RIGHT OF WAY TREES	\$34,975.00
RYAN JIM	GOLF CART RENTAL	\$25.00
SHORT ELLIOT HENDRICKSON	ENGINEERING/PUBLIC SAFETY	\$14,982.24
SNYDER & ASSOC	2024 S CHESTNUT LINE RPR	\$8,661.42
STOWE RED-E-MIX	S CHESTNUT WTR MAIN PATCH	\$580.13
SUPPLYWORKS	SUPPLIES	\$256.36
TK CONCRETE, INC	ELM ST IMPROV PMYT 1	\$103,889.15
TOOLEY JESSICA	MILEAGE/DRUG BOX	\$321.60
TREASURER OF STATE	STATE TAX	\$1,693.41
TROUT TYLER	TUITION REIMBURSEMENT/MILEAGE	\$2,163.30

TRUCK CENTER CO - CB	1170 RPR VEHICLE	\$1,446.63
TURFWERKS	PARTS/IRRIGATION	\$3,535.87
U S POST OFFICE	SEPT 24 UT BILLS	\$530.66
VERIZON WIRELESS	CELL PHONE	\$490.16
VSP	VISION PAYABLE	\$216.37
WELLMARK	HEALTH	\$15,885.20
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$509.38
WHAT'S YOUR SIGN GRAPHICS	GOLF COURSE SIGN	\$85.00
YATES MIKEL	SYSTEM LEAK/PATCH	\$1,000.00
DEPOSIT REFUNDS	REFUND DATE 08/30/2024	\$467.63
PAYROLL CHECKS	PAYROLL CHECKS ON 08/07/2024	\$25,813.84
PAYROLL CHECKS	PAYROLL CHECKS ON 08/21/2024	\$22,216.04
	CLAIMS TOTAL	\$427,710.63

GENERAL FUND	\$94,644.87
GOLF COURSE FUND	\$46,589.20
AQUATIC CENTER FUND	\$19,151.12
ROAD USE TAX FUND	\$149,737.93
EMPLOYEE BENEFITS FUND	\$15,980.99
LIBRARY TRUST FUND	\$75.72
DEBT SERVICE FUND	\$503.39
CAP PROJ - PUBLIC SAFETY FUND	\$24,507.19
CAP PROJ - COMM CENTER FUND	\$358.00
URBAN RENEWAL CAP PROJ FUND	\$12,019.00
WATER FUND	\$49,816.10
SEWER FUND	\$12,424.38
STORM WATER FUND	\$1,902.74

08-01-24 THRU 08-31-24	REVENUE
GENERAL TOTAL	\$30,196.83
GOLF COURSE TOTAL	\$16,736.20
AQUATIC CENTER TOTAL	\$6,142.27
HOTEL/MOTEL TAX TOTAL	\$17,860.29
ROAD USE TAX TOTAL	\$17,675.15
LOCAL OPTION TAX TOTAL	\$30,989.34
LIBRARY TRUST TOTAL	\$50.00
CAP RESERVE TOTAL	\$150.00
CAPITAL - MISC GOLF TOTAL	\$10.00
CAP PROJ - COMM CENTER TOTAL	\$5,244.07
WATER TOTAL	\$80,848.53
WATER SINKING FUND TOTAL	\$10,264.17
SEWER TOTAL	\$43,815.93
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$9,927.78
STORM WATER SINKING FUND TOTA	\$2,307.92

TOTAL REVENUE

\$280,452.73

ATTEST:

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Teresa M Hoepner, City Clerk